

Wednesday 27<sup>th</sup> September 2023

Dear Parent/Carer,

**Ref: Settling in Parents' Evening**

I am writing to invite you to a Primary Settling in Parents' Evening taking place on Tuesday 10<sup>th</sup> and Wednesday 11<sup>th</sup> October.

Year Group	Date/s	Booking Code
All primary phase	10 <sup>th</sup> – 11 <sup>th</sup> October	<a href="https://woottonps.schoolcloud.co.uk/">https://woottonps.schoolcloud.co.uk/</a>

We have been incredibly impressed with how well the learners have settled into school this year and we would like to invite you to attend an in person meeting with your child's class teacher. The purpose of these meetings is to update you on how well your child has settled into their new year group and to ask any questions you might have. Please note that these meetings are 10 minutes in length and staff will have to move on to their next appointment promptly. If you have any concerns that are not addressed in the meeting, please email the teacher afterwards.

If your child is under the SEND team and you would like to make an appointment then please contact Mrs Woodbridge on [c.woodbridge@woottonparkschool.org.uk](mailto:c.woodbridge@woottonparkschool.org.uk)

**All appointments can be booked using our electronic booking system from 6pm on Friday 29<sup>th</sup> September, which allows appointments to be made by parents independently from home. Please click on the link below.**

<https://woottonps.schoolcloud.co.uk/>

**Bookings close at 3pm Monday 9<sup>th</sup> October.** If you would prefer your meeting by Teams then please make your class teacher aware and this can be arranged.

The focus of the meeting is primarily pastoral, parents/carers will receive a data report in December.

Please note that clubs will not be running in the primary phase on either the 10<sup>th</sup> or 11<sup>th</sup> October.

Yours sincerely,



Mrs Jane Page  
Senior Vice Principal